

## RULES OF PROCEDURE

### I. TERMS AND CONDITIONS

#### 1. Admission and residence conditions

To be admitted to enter, to settle or stay on a campsite, you must have been authorized by the manager or his representative. The latter has the obligation to ensure the proper maintenance and order of the campsite as well as compliance with the application of these rules of procedure. The fact of staying on the campsite implies acceptance of the provisions of these regulations and the commitment to comply with them. No one can take up residence there.

#### 2. Police formalities

Minors unaccompanied by their parents will only be admitted with written authorization from them.

Pursuant to article R. 611-35 of the code of entry and stay of foreigners and the right of asylum, the manager is required to have the client of foreign nationality complete and sign, upon arrival, an individual police form.

It must mention in particular:

- 1° Last and first names;
- 2° Date and place of birth;
- 3° The nationality;
- 4° The usual place of residence

Children under the age of 15 can be listed on either parent's file.

#### 3. Installation

The outdoor accommodation and related equipment must be installed at the location indicated in accordance with the directives given by the manager or his representative.

#### 4. Reception desk

Open from 9AM to 6PM. You will find at the reception desk all the information on the services of the campsite, informations on the possibilities of refueling, the sports facilities, the tourist attractions of the surroundings and various addresses which may be useful. A system for collecting and processing complaints is available to customers.

#### 5. Display

These rules of procedure are displayed at the entrance to the campsite and at the reception desk. It is given to each customer who requests it. For classified campsites, the classification category with the mention tourism or leisure and the number of tourism or leisure pitches are displayed. The prices of the various services are communicated to customers under the conditions set by order of the Minister responsible for consumption and can be consulted at reception.

#### 6. Departure conditions

Customers are invited to notify the reception desk of their departure the day before. Customers intending to leave before the opening hours of the reception desk must pay for their stay the day before.

#### 7. Noise and silence

Customers are asked to avoid all noises and discussions that could disturb their neighbours. Sound devices must be adjusted accordingly. Door and trunk closures should be as discreet as possible. Dogs and other animals should never be left loose. They must not be left at the campsite, even locked up, in the absence of their masters, who are legally responsible for them. The manager ensures the tranquility of his customers by setting times during which silence must be total.

#### 8. Visitors

After being authorized by the manager or his representative, visitors can be admitted to the campsite under the responsibility of the campers who receive them. The customer can receive one or more visitors at the reception. The services and facilities of the campsites are accessible to visitors. However, the use of this equipment may be chargeable according to a tariff which must be displayed at the entrance to the campsite and at the reception desk. Visitors' cars are prohibited in the campground.

#### 9. Movement and parking of vehicles

Inside the campsite, vehicles must drive at a speed limit of 10km/h. Traffic is authorized from 8AM and 10PM. Only vehicles that belong to the campers staying there can circulate in the campsite. Parking is strictly prohibited on the pitches usually occupied by accommodation unless a parking space has been provided for this purpose. Parking must not impede traffic or prevent the installation of newcomers.

#### 10. Holding and appearance of the facilities

Everyone is required to refrain from any action that could harm the cleanliness, hygiene and appearance of the campsite and its facilities, including sanitary facilities. It is forbidden to throw waste on the ground or in the gutters. Customers must empty wastewater into the facilities provided for this purpose. Household waste, waste of any kind, papers, must be placed in the garbage cans. Washing is strictly prohibited outside the bins provided for this purpose. The drying of the linen will be done, if necessary, in the common dryer. However, it is tolerated for up to 10PM near the accommodation, if it is discreet and does not disturb the neighbours. The drying of the linen will be done, if necessary, in the common dryer. However, it should never be made from trees. Plantings and floral decorations must be respected. It is forbidden to drive nails into trees, to cut branches, to make plantations. It is not allowed to delimit the location of an installation by personal means, nor to dig the ground. Any repair of degradation committed to the vegetation, the fences, the ground, or the facilities of the campsite will be the responsibility of its author. The location that will have been used during the stay must be maintained in the state in which the camper found it when entering the premises.

#### 11. Security

##### a) Fire

Open fires (wood, coal, etc.) are strictly prohibited. Stoves should be kept in good working order and not used in hazardous conditions. In the event of a fire, notify management immediately. Fire extinguishers can be used if necessary. A first aid kit is located at the reception desk.

##### b) Thievery

The management is responsible for the objects deposited at the office and has a general obligation to monitor the campsite. The camper retains responsibility for his own installation and must report to the manager the presence of any suspicious person. Customers are invited to take the usual precautions for safeguarding their equipment.

#### 12. Games

No violent or annoying game can be organized near the facilities. The meeting room cannot be used for hectic games. Children should always be under the supervision of their parents.

#### 13. Storage

It can only be left unoccupied equipment on the ground, after agreement of the management and only at the location indicated. This service may be chargeable.

#### 14. Breach of internal rules

In the event that a resident disturbs the stay of other users or does not respect the provisions of these rules of procedure, the manager or his representative may orally or in writing, if he deems it necessary, give notice to the latter to cease the disturbances. In the event of a serious or repeated violation of the rules of procedure and after formal notice by the manager to comply with them, the latter may terminate the contract. In the event of a criminal offence, the manager may call on the police.